

Committee: Executive
Date: Monday 3 November 2014
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor George Reynolds (Vice-Chairman)
Councillor Ken Atack	Councillor Norman Bolster
Councillor John Donaldson	Councillor Michael Gibbard
Councillor Tony Ilott	Councillor Kieron Mallon
Councillor D M Pickford	Councillor Nicholas Turner

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. **Minutes** (Pages 1 - 12)

To confirm as a correct record the Minutes of the meeting held on 6 October 2014.

6. **Chairman's Announcements**

To receive communications from the Chairman.

7. **Local Management Organisations** (Pages 13 - 28)

6.35pm

Report of Head of Environmental Services

Purpose of report

The purpose of this report is for the Council to determine a clear policy regarding developers setting up local management organisations which own and maintain public open space, outdoor sports pitches and play areas on new developments, which then levy a service charge on residents for the maintenance & upkeep of such areas.

Recommendations

The meeting is recommended:

- 1.1 To approve the policy that the Council's strong preference is that public open space, outdoor sports pitches and play areas on new developments continue to be adopted by the Council in conjunction with the relevant town or parish council with a commuted sum based on accurate costs which reflects the Council's tendered rates for maintenance.
- 1.2 To approve the policy that the Council will only consider a local management organisation proposed by any developer, if all the conditions set out in Appendix 1 are met.

8. **Pre-Application Fees for Licensing Act 2003 and Other Licensing Applications** (Pages 29 - 36)

6.45pm

Report of Director of Community and Environment and Interim Shared Public Protection and Environmental Health Manager

Purpose of report

To consider the introduction of fees for providing pre-application advice in relation to licence applications subject to consultation.

Recommendations

The meeting is recommended:

- 1.1 To approve the introduction of a discretionary pre-application advice service and charges for licence applications.

- 1.2 To agree to the introduction of pre-application charging from 1 April 2015.
- 1.3 To approve the future extension of the scheme to other types of licence applications should this be successful.

9. Improvements to Bicester and Kidlington and Gosford Leisure Centres

(Pages 37 - 44)

6.55pm

Report of Director of Community and Environment

Purpose of Report

To consider a range of service improvements to Bicester and Kidlington and Gosford Leisure Centres and facility improvements to Kidlington and Gosford Leisure Centre

Recommendations

The meeting is recommended:

- 1.1 To support in principle the facility improvements proposed for Kidlington and Gosford Leisure Centre subject to an acceptable outcome of further contractual negotiations;
- 1.2 To note and welcome the operational improvements put in place at Bicester and Kidlington and Gosford Leisure Centres; and
- 1.3 To receive a further report on the scope for facility and customer improvements at Bicester Leisure Centre.

10. North West Bicester Update (Pages 45 - 68)

7.05pm

Report of Commercial Director (Bicester)

Purpose of report

To advise Members of the expenditure of the Eco Town grant received in 2010 and projects delivered in Bicester, to enable consideration of the proposals for future expenditure and to authorise a change to the delegation for authorisation of expenditure.

Recommendations

The meeting is recommended:

- 1.1 Note the expenditure that has taken place and the committed funding from the Eco Town grant
- 1.2 Note the progress that has been made in delivering projects to meet the aims of the One Shared Vision for the Town

- 1.3 Agree the delegation of future expenditure to the Commercial Director (Bicester) in consultation with the Leader of the Council.

11. North West Bicester Development Framework Supplementary Planning Document (Pages 69 - 76) 7.15pm

** Please note the appendix to this report will follow as it is currently being finalised **

Report of Head of Strategic Planning and the Economy

Purpose of report

- a) To update the Executive on the preparation of a Supplementary Planning Document (SPD) to support proposals for an Eco-town development of up to 6,000 homes on land at North West (NW) Bicester.
- b) To endorse the Draft document and seek approval for public consultation on the Draft NW Bicester SPD.

Recommendations

The meeting is recommended:

- 1.1 To endorse the Draft SPD for public consultation (a copy to be placed in the Members Room)
- 1.2 To authorise officers, in consultation with the Lead Member for Planning, to make any further non-substantive changes to the Draft SPD prior to public consultation

12. Housing Strategy Priority 5: Homeless Prevention Action Plan Update (Pages 77 - 106) 7.25pm

Report of Head of Regeneration and Housing

Purpose of report

To update the Executive on the progress of the Homelessness Prevention Action Plan 2013-2015.

Recommendations

The meeting is recommended:

- 1.1 To approve the update of the Homelessness Prevention Action Plan which takes account of learning from the current year's plan, and reflecting Cherwell District Council's application for the Gold standard accreditation for homelessness services.
- 1.2 To approve for the 2015/16 financial year, the ring-fencing of the homeless grant monies provided as part of the Council's general financial settlement awarded by central Government.

13. Exclusion of the Press and Public

The following report contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 – Information relating to any individual

2 – Information which is likely to reveal the identity of an individual

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1, 2, 3 and 4 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

14. Commissioning of Services for Banbury CAB (Pages 107 - 116) 7.35pm

Exempt Joint Report of Head of Regeneration and Housing and Interim Shared Community Partnerships and Recreation Manager

15. Banbury Town Council Open Spaces (Pages 117 - 120) 7.45pm

Exempt Report of Head of Environmental Services

(Meeting scheduled to close at 7.55pm)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

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Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

Published on Friday 24 October 2014